

## FOR DRIVERS

### BRING THE FOLLOWING ITEMS:

- ☐ Driver Identification Card Application
- ☐ Current and valid driver license
- ☐ Driver Authorization Letter to be completed by the business (unless previously submitted on a Driver Authorization List)

### DRIVER IDENTIFICATION CARD

Any person operating a taxicab or vehicle for hire in Lee County is required to apply for a Driver Identification Card. The application can be found in the Taxicab and Vehicle for Hire Packet. All taxicab and vehicle for hire operators must apply for a background check upon initial application for a Driver Identification Card and every three years thereafter. Driver Identification Cards expire on September 30 of each year.

A one time Temporary Permit is available upon request while waiting for the background check result.

An appointment is required to obtain a Driver Identification Card.

The driver operating an authorized vehicle for hire is required to display their Driver Identification Card in clear view for passengers.

### APPOINTMENTS

Call our office at 239.533.6000 or scan the QR Code below to request an appointment to obtain a Taxicab and Vehicle for Hire Certificate to Operate and/or a Driver Identification Card.



## TAXICAB AND VEHICLE FOR HIRE FEES:

#### Certificate to Operate - Initial

Application	\$30.00
Vehicle Permit and stickers	\$5.00

#### Certificate to Operate - Renewal

Application	\$30.00
Vehicle Permit and stickers	\$10.00

#### Driver Identification Card - Initial

Application	\$27.00
Temporary Permit	\$7.00

#### Driver Identification Card - Renewal

Application	\$15.00
-------------	---------

#### Replacement Vehicle Permit or Driver Identification Card

Vehicle Permit stickers	\$5.00
Driver Identification Card	\$7.00

#### Late Fee (on or after October 1)

Certificate to Operate	\$25.00
------------------------	---------

**Note:** Stolen Vehicle sticker or Driver Identification Card will be replaced at no fee if a law enforcement report is presented.

## TAXICAB AND VEHICLE FOR HIRE INFORMATION

Lee County Board of County Commissioners, Lee County Municipalities, and the Lee County Tax Collector have worked together to revise the existing county ordinance for taxicabs and vehicles for hire.

The revised ordinance, effective August 1, 2015, requires each business owner who operates a taxicab or vehicle for hire business in Lee County to obtain a Certificate to Operate, a Vehicle Permit, and two stickers for each vehicle. All drivers are required to obtain a Driver Identification Card.

Visit our official website at  
[www.leetc.com/taxi](http://www.leetc.com/taxi)

### OFFICE HOURS & LOCATION

Monday - Friday 8:30 a.m. to 4:30 p.m.  
Except holiday closings

Fort Myers  
2480 Thompson St.

Mailing Address:  
PO Box 630  
Fort Myers, FL 33902

### CONTACT INFORMATION

Email: [Vehicleforhire@leetc.com](mailto:Vehicleforhire@leetc.com)  
Phone: 239.533.6000



## FOR BUSINESSES

### BRING THE FOLLOWING

- ☐ Current Lee County Local Business Tax Receipt
- ☐ Certificate to Operate Application
- ☐ Real Estate Owner Authorization Affidavit (complete if applicable)
- ☐ Current Comprehensive Liability Insurance for each vehicle
- ☐ List of Vehicles for Hire
- ☐ Vehicle for Hire Inspection Form completed by an ASE Certified mechanic
- ☐ Driver Authorization List

### CERTIFICATE TO OPERATE

A Certificate to Operate grants written authority to an applicant to operate a taxicab company, a Transportation Network Company, or an independent contractor operating a vehicle for hire within Lee County. The Certificate to Operate expires on September 30 of each year and must be renewed through the Lee County Tax Collector.

An application must be submitted to obtain a Certificate to Operate.

You can apply for a Certificate to Operate by downloading or picking up a Taxicab and Vehicle for Hire Packet at the Lee County Tax Collector office.

Documents can be submitted to  
**vehicleforhire@leetc.com** or in person.

### VEHICLE INSPECTIONS

An ASE (Automotive Service Excellence) certified inspection is required by an ASE certified mechanic at the time of initial application and every three (3) years thereafter.

The years that an ASE certified inspection is not required, an in-house inspection may be completed.

Per Lee County Ordinance 15-05, each vehicle must have an inspection performed annually. The vehicle must be operable and in safe condition.

Contact a Florida ASE certified mechanic to have your vehicle inspected. Upon completion of the inspection submit a completed and signed Vehicle for Hire Inspection Form for each vehicle.

**Lee County Tax Collector**  
**Vehicle for Hire Inspection Form**

Business Name: \_\_\_\_\_ Sticker Number: \_\_\_\_\_  
CTO Number: \_\_\_\_\_ Vehicle Number: \_\_\_\_\_  
VIN: \_\_\_\_\_ Color: \_\_\_\_\_

ASE Inspection Items	Pass	Fail	NA
Brakes: pads, shoes, rotors, calipers			
Wheels: lug nuts, studs, bearings			
Front end: steering, tie rods, ball joints			
Exhaust System			
Suspension system			
Leaks (i.e. oil, coolant, fuel, brake fluid)			
Heating and A/C			
Visual Inspection Item	PASS	Fail	NA
Trip tracking software			
Windshield wipers and fluids			
Dash light			
Dome light(s)			
Horn			
Steering wheel			
Windows			
Locks			
Mirrors (rear)			
Headlight			
Front air			
Front air			
Bandit			
Rear hazard			
Rear direction			
Tail lights			
Brake lights			
Reverse lights			

Visual Inspection Item: \_\_\_\_\_ Pass Fail NA

Emergency / Parking break: \_\_\_\_\_

Door: \_\_\_\_\_

Seatbelts: \_\_\_\_\_

Trunk compartment: \_\_\_\_\_

Cleanliness: \_\_\_\_\_

License plate: \_\_\_\_\_

Tire jack: \_\_\_\_\_

Gas: \_\_\_\_\_

Brake: \_\_\_\_\_

Oil: \_\_\_\_\_

Fluids: \_\_\_\_\_

Washers: \_\_\_\_\_

Wheels: \_\_\_\_\_

4" minimum (taxi only): \_\_\_\_\_

Members (taxi only): \_\_\_\_\_

Transportation Network logo / name: \_\_\_\_\_

\_\_\_\_\_  
(ASE Certified Mechanic Printed Name)

Passed Inspection: Yes ☐ No ☐ ASE Certificate Number: \_\_\_\_\_

Inspecting Officer / ASE Certified Mechanic Signature: \_\_\_\_\_ Inspection Date: \_\_\_\_\_

TaxiCab/Vehicle for Hire Inspection Form Created: 1/30/2017

### VEHICLE PERMIT AND STICKERS

A Vehicle Permit contains vehicle and owner information. Vehicle stickers are color coded stickers issued annually. Both Vehicle Permits and vehicle stickers expire annually on September 30 and must be renewed through the Lee County Tax Collector office.

A Certificate to Operate must be submitted or on file to obtain a Vehicle Permit and stickers.

Before a Vehicle Permit and two stickers are issued, provide the following:

1. A current Certificate to Operate
2. Current Commercial Certificate of Liability Insurance (the following information must be included):
  - In the Insured section, list the name of the business or independent contractor that is on the Certificate to Operate Application
  - The Automobile Liability sections must list one of the following:
    - Combined Single Limits each accident - \$300,000 Or
    - Bodily Injury per person - \$125,000
    - Bodily Injury per accident - \$300,000
    - Property Damage per accident - \$100,000
  - The Descriptions of Operations section must list the year, make, model, and VIN
  - In the Certificate Holder Information Section, include the following:

Lee County BOCC  
C/O Lee County Tax Collector  
PO Box 630  
Fort Myers, FL 33902

3. The vehicle passes an inspection

Charter service vehicles are not required to display vehicle stickers on the vehicle. Stickers are still required and should remain in the glove box, attached to the Vehicle Permit.